

Regulations for the Master's Thesis Examination
Department of Teaching Chinese as a Second Language,
Chung Yuan Christian University

Passed on October 15, 2008 at the 2nd Department Affairs Meeting
Revised and Passed on December 22, 2010 at the 5th Department Affairs Meeting
Revised and Passed on November 14, 2012: Department Affairs Meeting
Revised and Passed on September 9, 2013 at the 4th Department Affairs Meeting
Revised and Passed on October 6, 2015 at the 2nd Regulations Committee Meeting
Revised and Passed on November 4, 2015 at the 2nd Department Affairs Meeting
Revised and Passed on January 3, 2024 at the 5th Department Affairs Meeting

Article 1 These regulations are established in accordance with Articles 68 and 70 of the Chung Yuan Christian University Academic Regulations, and are known as the Master's Thesis Examination Regulations for the Department of Teaching Chinese as a Second Language (hereinafter referred to as "these Regulations").

Article 2 Selection of Thesis Advisor:

1. Master's students must select a thesis advisor by the end of their first semester. They must complete the "Master's Program Thesis Advisor Appointment Form" and submit it, with signatures, to the Department office for record.
2. If a student fails to select a thesis advisor and submit the "Thesis Advisor Appointment Form" by the specified deadline, the student must provide written reasons and submit them to the Departmental Meeting for coordination and assignment of an advisor. If no written reasons are provided, the Department will directly arrange for an advisor.
3. If a student has selected a thesis advisor but does not follow the advisor's guidance on research and coursework, the advisor may refuse to continue advising the student. In this case, the advisor must complete the "Master's Program Change/Addition of Co-advisor Form" and submit it to the Department office for record.
4. Thesis advisors must be full-time faculty members of the Department, holding the rank of assistant professor or above. If the research field requires it, students may apply to have an external advisor by completing the "Application Form for External Thesis Advisor" and, with Departmental approval, may have a co-advisor from within or outside the university.
5. Once a thesis advisor is selected, if a student wishes to change or add a co-advisor, they must submit the "Form for Changing/Adding Co-advisor" after obtaining the consent of both the current and new advisors/co-advisors. This request must be submitted for review at the Departmental Meeting. Changing or adding a co-

advisor is allowed only once. The original advisor may request the return of the thesis topic and all related intellectual property materials previously provided to the student.

6. If a student changes their research direction after passing the thesis proposal defense, they must follow the procedures for changing their thesis advisor and re-submit their thesis proposal for defense.
7. Each faculty member can advise a maximum of three students per academic year.

Article 3 The master's thesis (including the abstract) must be written in Chinese.

Article 4 The thesis topic should relate to Chinese literature and culture, applied linguistics, multimedia-assisted teaching, or other areas connected to Chinese language teaching.

Article 5 The master's thesis examination consists of two parts: the thesis proposal defense and the thesis defense. There must be at least one semester between the thesis proposal defense and the thesis defense.

Article 6 Students must pass the thesis proposal defense and ensure that the thesis complies with the university's thesis formatting guidelines before applying to participate in the thesis defense.

Article 7 Thesis Proposal Requirements:

1. The thesis proposal must include the following components:
 - (1) The research problem to be explored
 - (2) Relevant literature review
 - (3) Research direction and methodology
 - (4) Expected results
 - (5) Contribution of the research
 - (6) Potential challenges and proposed solutions
 - (7) References
2. The thesis proposal defense will be held before the end of each semester.
3. The proposal defense presentation should last between 15 to 20 minutes.
4. Defense Committee: The thesis advisor is automatically a member of the committee, and two additional experts from related fields will be invited to participate.
5. The evaluation of the thesis proposal will fall into one of three categories: pass,

pass with revisions, or fail.

6. Before applying for the thesis proposal defense, students must complete the following:
 - (1) Submit the thesis topic and abstract for approval by the Department's Graduate Thesis Review Committee.
 - (2) Submit a list of potential review committee members, which must be approved by the Department's Academic Development Committee before they can be invited to serve on the defense committee.
7. After passing the professional review of the thesis topic and abstract, students must submit the "Thesis Proposal Review Application" at least two weeks before the defense and, upon approval, submit one copy of the thesis proposal to the Department office for record.

Article 8 The thesis defense will be conducted according to the Chung Yuan Christian University Graduate Degree Examination Regulations.

Article 9 These regulations shall take effect after being approved by the Departmental Meeting and announced by the Department Chair. Any amendments will follow the same procedure.