

CYCU Rules of Agenda and Procedures for the College Affairs

Meeting of the School of Design

Passed by the 1st College Affairs Meeting of the 1999 Academic Year on October 6, 1999

Amended by the 2nd Extraordinary College Affairs Meeting of the 2019 Academic
Year on March 18, 2020

Article 1 The School of Design of Chung Yuan Christian University has established the College Affairs Meeting (hereinafter referred to as the Meeting) and formulated the Rules in accordance with the provisions of Article 20 of the Chung Yuan Christian University Organizational Charter.

Article 2 The Meeting shall be composed of the Dean, heads of the departments (institutes, programs) and representatives of full-time faculty. Relevant parties may be invited to attend if necessary.
Three representatives of full-time faculty shall be elected from among the full-time faculty members of all departments (institutes). The representatives shall serve a one-year term and may be re-elected for additional terms.

Article 3 The Meeting considers the following matters:

- I. Development plans of the School.
- II. The establishment, modification and suspension of departments, graduate schools and affiliated classes of the School.
- III. Teaching, research, promotion and other important matters.
- IV. Election of faculty representatives for important university meetings.
- V. Important rules.
- VI. Instructions from the Dean.

Article 4 The Meeting may report on the following matters:

- I. The current status of the implementation of resolutions from the last meeting.
- II. Important resolutions of the College Administrative Meeting.

Article 5 The Meeting shall be convened by the Dean once every semester. Extraordinary meetings may be held if necessary.

Article 6 The Meeting shall be chaired by the Dean. If the Dean is unable to attend for any reason, the Dean shall request one of the attendees to act as chairperson.

Article 7 The Meeting shall proceed only if more than half of the required attendees are present. A proposal may be passed only if more than half of the attendees cast their votes in favor.

Article 8 The Regulations have been implemented upon approval from the College Affairs Meeting and submission to the President for review and filing. The same procedure shall apply to all subsequent amendments.