

# **CYCU Regulations Governing the Establishment of the Faculty Evaluation Committee of the School of Design**

Passed by the 2nd College Affairs Meeting of the 1997 Academic Year on April 22, 1998

Amended by the 4th College Affairs Meeting of the 2000 Academic Year on April 19, 2001

Amended by the 2012-1st Extraordinary College Affairs Meeting on November 21, 2012

Reviewed and filed by the 2012-1-5th University-Level Faculty Evaluation Committee on January 18,  
2013

Amended by the 2013-1st College Affairs Meeting on January 8, 2014

Reviewed and filed by the 2014-1-1st University-Level Faculty Evaluation Committee on September  
15, 2014

Article 1 The Regulations have been established in accordance with Article 21 of the Chung Yuan Christian University Organizational Charter and Regulations Governing Establishment of Faculty Evaluation Committee.

Article 2 The Faculty Evaluation Committee of the School of Design (hereinafter referred to as the Committee) reviews the following matters:

- I. Matters regarding the appointment, appointment period, suspension, dismissal, non-reappointment, and determination of reasons for dismissal of full-time (part-time) faculty in the School.
- II. Promotion and application for secondary evaluation.
- III. Faculty evaluation.
- IV. If the decision made by the Department-Level or Institute-Level Faculty Evaluation Committee regarding the suspension, dismissal, or non-reappointment of faculty members is clearly inconsistent with regulations and provisions, or if the decision is manifestly improper, supported by clear evidence, the College-Level Faculty Evaluation Committee may review and amend the decision in accordance with the Regulations.
- V. Other matters that shall be reviewed by the Committee in accordance with relevant laws and regulations.

Article 3 The Committee shall be composed of seven to nine professors. The Dean will be an ex-officio member and shall serve as the convener and Chairperson of the Committee. Other members of the Committee shall be elected by the College Affairs Meeting.

If the number of professors is insufficient, the College Affairs Meeting shall elect professors from other colleges within the University. The elected professors shall be recommended by the Dean to the President for selection. Each selected member of the Committee shall serve a term of one year.

Article 4 Members of the Committee shall attend meetings in person. A meeting may only be held if at least two-thirds of the members are in attendance, and an effective quorum may only be reached if at least two-thirds of the members in attendance vote in favor. All voting shall be conducted anonymously.

- I. If a member of the Committee is absent from three meetings without a valid reason, their membership shall be revoked.
- II. If a member is absent with a valid reason, their seat shall be filled in accordance with the original provisions of the Regulations.
- III. Members of the Committee shall recuse themselves if they are involved in the matters under review.
- IV. All reviews shall be conducted with professional standards and respect for the professional academic ability and the works of the applicant. Anonymous voting shall not be used for contrary decisions.
- V. Only personnel possessing equivalent teaching qualifications shall be appointed to act as a substitute to an ex-officio member.

Article 5 Committee meetings shall be convened once every semester. During the meeting, relevant personnel may be invited to attend and provide explanations upon meeting resolutions if necessary.

Article 6 Guidelines regarding the appointment of faculty in the School, applications for promotion secondary reviews, faculty evaluations, and handling plagiarism in works by the faculty shall be enforced in accordance with the rules of the University. Regulations governing promotion evaluations and provisions for such evaluations shall be established separately.

Article 7 Full-time researchers as well as professional and technical personnel responsible for teaching shall be managed in accordance with the provisions of the Regulations.

Article 8 The Regulations have been approved by the College Affairs Meeting and implemented upon submission to the University Faculty Evaluation Committee for review and filing. The same procedure shall apply to all subsequent amendments.